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**Meeting:** Council  
**Date:** 24 January 2013  
**Subject:** Calendar of Meetings 2013-2014  
**Report of:** Executive Member for Corporate Resources  
**Summary:** To seek approval of the Calendar of Meetings for the Municipal Year 2013-2014.

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**Advising Officer:** Mel Peaston, Committee Services Manager  
**Contact Officer:** Leslie Manning, Committee Services Officer  
**Public/Exempt:** Public  
**Wards Affected:** All  
**Function of:** Council

#### **CORPORATE IMPLICATIONS**

##### **Council Priorities:**

Having in place effective leadership and political management arrangements of the Authority is critical to the delivery of the Council's vision and all its strategic priorities.

##### **Financial:**

1. Not Applicable.

##### **Legal:**

2. Not Applicable.

##### **Risk Management:**

3. Not Applicable.

##### **Staffing (including Trades Unions):**

4. Not Applicable.

##### **Equalities/Human Rights:**

5. Not Applicable.

**Public Health:**

6. Not Applicable.

**Community Safety:**

7. Not Applicable.

**Sustainability:**

8. Not Applicable.

**Procurement:**

9. Not Applicable.

**RECOMMENDATION:**

**that Council approves the draft Calendar of Council and Committee meetings for the period May 2013 – June 2014 as set out at Appendix A to this report.**

**Background**

10. Preparing a Calendar of Meetings for the municipal year ahead enables effective planning of Council business and preparation of the Executive's Forward Plan. In addition the Constitution specifies that citizens have the right to attend meetings of the Council, the Executive and its committees and the Calendar enables citizens to be aware in advance of meeting dates.
11. Set out in Appendix A is a draft Calendar of Meetings for the period 1 April 2013 – 30 June 2014. The period covered extends just beyond the proposed Annual Council meeting on 1 May 2014.
12. The draft Calendar has been circulated for comment to the Leader and Deputy Leader of the Council, Group Leaders, Executive Members and Deputies and the Chairmen of all committees. In addition the Chief Executive and all Chief Officers have also been consulted. Wherever possible suggested amendments have been incorporated into the draft.
13. It should be noted that the draft Calendar only lists those meetings which can or need to be programmed (for constitutional, financial or other reasons). Meetings of other Council bodies, such as the Licensing Sub-Committee and Appointments Sub-Committee, will be arranged as and when required.

**Appendices:** Appendix A – Draft Calendar of Meetings 2013-14

**Background Papers:** None